



CONSTITUTION ADOPTED ON 27 OCTOBER 2013

(Supersedes the Constitution adopted on 11th October 2009)

NAME AND ADDRESS

1. The name of the society shall be Sing a cappella! (“**SAC**”). Its address shall be that of the appointed Secretary for the time being.

AIMS AND OBJECTIVES

2. The principal aim of **SAC** shall be to advance, support, improve, develop and maintain public education in, and appreciation of, the art of contemporary a cappella harmony singing.

3 **SAC** shall be non-profit making and may, after deduction of running expenses, support such worthy charitable causes as thought fit by The Management Team for the time being.

MANAGEMENT

4. **SAC** shall be administered by a team of managers. The Management Team appointed at the AGM in 2013 (the “original managers”) shall consist, as a minimum, of a Chairman, General Secretary and Treasurer, but a Manager may hold more than one post. The original Managers may appoint additional personnel as Managers as and when they believe them to be needed provided that the functions of Chairman, General Secretary and Treasurer are maintained.

5 Upon retirement from office, all funds, books, files, records, information and manuals shall be handed over to the successor or deposited with the Chairman.

6 The Management Team will be responsible for all day-to-day decisions in the administration of **SAC**.

7. The appointed Treasurer shall maintain a current bank account, with cheques signed by two of The Management Team, and shall prepare annual accounts of **SAC**, and have them audited independently.

8. **SAC** may engage in fund-raising activities, and may receive fees, subscriptions, loans, donations, legacies, covenants, grants-in-aid and financial guarantees. The income and property of **SAC**, however derived, shall be applied solely towards promoting the objects set out above, and no portion of it shall be paid or transferred either directly or indirectly to any person except as a legitimate expense incurred on behalf of **SAC**

MEETINGS

9. The Management Team may meet at such intervals that they shall determine, either face to face or electronically. The appointed Secretary shall take steps to ensure that Minutes are taken.

ALTERATIONS TO THIS CONSTITUTION

10. Alterations to this constitution shall be made only at a management meeting and may not be retrospective, with at least 51 per cent of managers present supporting the motion.

DISSOLUTION

11. In the event of **SAC** being wound up, the Treasurer shall realise its assets, pay off its proper debts and liabilities, and dispose of the balance to a charitable institution or institutions with similar aims and objectives. A majority of the remaining management team may determine which one(s).

Appointed Chairman

Date.....